PUT YOUR STUDY ABROAD EXPERIENCE TO WORK

UNIVERSITY OF COLORADO BOULDER
STUDY ABROAD PROGRAMS

http://studyabroad.colorado.edu
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We would like to thank the following organizations for their contributions to this handbook:

- Career Services at the University of Colorado Boulder
  - Colorado College
  - Colorado State University
- Delaware Valley Re-entry Conference
  - GlobaLinks Learning Abroad
- New England Study Abroad Re-entry Conference
Welcome Home!

Welcome back to the United States! We hope you had a wonderful experience studying and living in another country. How does it feel to be back? Are you finding that coming home is more difficult than you anticipated, or have you made the transition back with ease? No doubt campus may seem a tad boring after the excitement and novelty of Madrid, Beijing, or Sydney. These feelings are quite normal. Re-entering your home culture can be just as difficult as adjusting to your host culture when you went abroad, and for some students it may be even more challenging.

You still may be trying to figure out how you can incorporate everything you’ve learned abroad into your life here. Maybe you’ve decided that you’d like to go abroad again, or that you’d like to capitalize on your study abroad experience in your job search. In this handbook you will find information on everything from working abroad and preparing your resume for the future to looking for a job stateside in international education.

We hope that this guide gives you some good ideas on how to continue your international journey and exploration through activities here in the U.S. or through travels abroad. You can also find more resources online at http://studyabroad.colorado.edu/?go=returning. If you have any questions or would like to discuss your return to campus, please don’t hesitate to stop by the CU-Boulder Study Abroad Programs office or send us an email at AlumniSA@colorado.edu. We’d love to hear from you!

Best Wishes,

The Staff at CU-Boulder Study Abroad Programs
Put Your Study Abroad Experience to Work

You've just spent time overseas, learning about a different culture, adapting to new ideas and cultural expectations, and now you need to find a job. The following pages will help you to highlight the relevant aspects of your experience and frame your time abroad so to make you a more valuable candidate on the job market.

Bear in mind that factors such as work permits/visas, language barriers, competitive application processes, and specialized skill requirements may present some challenges to finding work abroad. The following general tips may be helpful as you plan your strategy for finding international work.

Possible Skills Gained While Studying Abroad

The list below includes qualities and abilities which students studying abroad frequently develop. In preparation for a job interview, you may want to think of concrete examples from your experience abroad that demonstrate your development of some of these characteristics.

- Independence/Self-reliance
- Self-Knowledge
- Self-Confidence
- Flexibility
- Perseverance
- Ability to cope with stress, rejection
- Assertiveness
- Inquisitiveness
- Awareness of lifestyle choices and global consequences
- Adapt to new environments
- Appreciation for diversity
- Ability to establish rapport quickly
- Open-mindedness
- Understanding and appreciation of other perspectives
- Suspend judgment about people and their actions
- Concern/knowledge of international issues and politics
- Learn quickly
- Greater focus on career interests
- Handle difficult situations
- Critical thinking skills
- Function with a high level of ambiguity
- Achieve goals despite obstacles
- Take initiatives and risks
- Communicate despite barriers
- Learn through listening and observing
- Time management skills

To Do List While you are Studying Overseas

- Gain professional contacts in your host country… Network!
- Stay in touch with family/friends while abroad
- Volunteer or participate in an internship
- Experience different aspects of your host culture
- Practice language proficiency
- Conduct research - take a look at U.S. companies that may have offices abroad
- Travel to the country for a short-term trip to build connections and learn about opportunities
Contact the CU-Boulder Career Services Office

The Career Services Office at CU-Boulder provides career development assistance for all students at the University of Colorado at Boulder. Current CU students and alumni within one year of graduation can meet with a career counselor for free. Career counselors help undergraduate, graduate and doctoral students plus alumni with a variety of career-related topics. (After the first year post-graduation, alumni can meet with a career counselor for free for the first 2 appointments, but will need to pay for additional appointments. Check with Career Services for current rates.)

Career Services can assist with the following issues:

- Major and Career Exploration
- Resume, CV and Cover Letter writing
- Finding jobs and/or internships using Career Buffs and other job databases
- Preparing for career fairs
- Interviewing, networking and job search skills for academic and non-academic careers
- Social Media Best Practices
- Preparing and applying for graduate, medical, law or other professional school

Career Services can also assist with searches in various alumni directories (including Forever Buffs Network and LinkedIn) to determine if any CU alumni are living in (or are from) your country of interest. Career Services has an online job and event database, Career Buffs. You can search through the Employer Directory to identify any international contacts, and find out about upcoming Career Services events, where you can network with recruiters from multinational organizations and learn valuable tips for finding work abroad.

Also see Career Services' webpage especially for International students: [http://careerservices.colorado.edu/students/international.aspx](http://careerservices.colorado.edu/students/international.aspx)

Students can call 303-492-6541 to schedule an appointment. [http://careerservices.colorado.edu](http://careerservices.colorado.edu)
Professional Summary

- Understands diverse cultures with ease; well-traveled and able to articulate using crossing-cultural communication skills
- Proficient in French: interpreting, writing, speaking, reading, and translating
- Strong leadership abilities enhanced through campus and regional association/club involvements
- Manages time well and demonstrates successful multi-tasking skills gained from holding three jobs as a full-time student

Take Your Cover Letter and Resume to the Next Level

Use your international experience to your advantage in the job market!

The goal of a resume is to demonstrate to potential employers that you would be valuable to their organization and to ultimately generate a job interview.

1. Include your time abroad somewhere! Decide how relevant it is to your resume objective. It is most commonly placed in the education section or related experience of your resume.

2. Highlight accomplishments from your study abroad time.

3. Market your transferable skills from study abroad: time management, adaptability, self-reliance, independence, language proficiency.

Format Examples Specific to Study Abroad:

**International Education Exchange, Bangkok, Thailand** August 2011 - December 2011
- Intensive study of Thailand’s history, customs, traditions, politics, and religion
- Performed research regarding public opinion of foreign media influence on national culture
- Volunteer activities at local orphanages, homeless shelters, and elementary schools

**Study Abroad Participant with CIEE** January 2012 - April 2012
**Pontificia Universidad Católica de Valparaíso** Valparaiso, Chile
- Traveled extensively throughout Chile for 4 months and developed first-hand knowledge and understanding of Chilean culture.
- Enhanced Spanish language written and oral communication skills

Formula Examples Specific to Study Abroad for Creating Bullet Statements:
- Action Verb + Responsibilities + Impact
- Action Verb + Situation + Results
Research has shown that an employer spends approximately 15-20 seconds reading a resume. We recommend you consult the University of Colorado Boulder Career Services website for some tips on writing resumes, cover letters and CVs: http://careerservices.colorado.edu/students/resumeTips.aspx.

Cover Letter Examples:

Study Abroad Cover Letter Example 1

611 Stover Street
Fort Collins, CO 80521

June 21, 2012

Mr. Lennox Vieth
630 W. Colorado Boulevard Suite 461
Denver, CO 80024

Dear Mr. Vieth:

Dr. Margarat Becker, professor in the College of Business at Colorado State University encouraged me to contact you concerning an internship with one of your companies for the summer of 2007. One such company, Systoflex, interests me in particular. Upon researching it, I was especially impressed with the variety of markets this company served, while maintaining an increasing stock value over the past five months.

In May, I will be completing my junior year at Colorado State University in the Computer Information Systems program. I currently hold a broad understanding of business and the computer applications needed to support business activities. My specific field of interest lies in business communication tools such as internal networking and database tracking systems. My experience studying abroad in Germany for a semester has provided me with a cross-cultural perspective of information systems. My subject knowledge plus my ability to adapt to changing environments will make for a smooth transition from the classroom to the business environment.

In the past I have taken part in many group projects. Some projects entailed designing a tracking system for a university tool crib and designing a database tracking system for a local land trust company. Throughout these tasks, I have increased skills such as the ability to work as part of a team, leadership and communication. Additionally, I am a self-motivated and autonomous worker. I am confident that I will be able to adapt to any situation that might occur, and be a valuable member to your company. I hope to acquire this internship in order to gain experience in my field while serving my employer to the best of my ability.

I appreciate you taking the time to review my resume, and I look forward to hearing from you regarding this internship request. I am available any day of the week and can be reached at (970) 555-8945 or ojaeger@hooly.colostate.edu.

Sincerely,

Owen Jaeger
Study Abroad Cover Letter Example 2

5970 Oak Street
Fort Collins, CO 80524

June 21, 2012

Mrs. Nancy Opperman
Sturman Industries
Sturman Corporate Park
One Innovation Way
Woodland Park, CO 80863

Dear Mrs. Opperman:

I am forwarding you my resume because one of your recently hired employees, Some Person, informed me of possible job openings in mechanical engineering. I am very interested and would appreciate your consideration as a candidate for the position of development engineer.

I first learned of Sturman in a machine dynamics class taught by Dr. Bryan Wilson. I have much experience with automobiles and would like to work in the field while remaining in Colorado. Automobile engines have been an area of great appeal and I have built and worked on a number of them. During the last two years of FSAE, I performed a considerable amount of work on our fuel injection system.

You will note from the enclosed resume that I have many of the attributes that you are seeking for this position. Please consider the following:

1. B.S. in Mechanical Engineering from Colorado State University
2. Internship with manufacturing experience with PCC Composites
3. Internship with integration experience with CTI
4. Team leadership experience with Formula SAE
5. Cross-cultural experience from studying in Ghana for one semester

During my three years of working at PCC Composites I gained a broad understanding of manufacturing. I saw how parts were taken from engineering prints through prototyping and finally to a full production run. I also performed multiple research projects that eventually were instituted in production. My study abroad experience is also an asset because I learned to view problems from a culturally different perspective. Additionally, I am able to adapt to changing environments with ease and to work with people of diverse backgrounds.

I would be pleased to have the opportunity to discuss this position with you during a personal interview. I can be reached at (970) 555-9389. I will contact your office in the next ten days to see if there is any further information that is needed. Thank you for your time and consideration.

Sincerely,

Quinten Vieth
Resume Examples:

Study Abroad Resume Sample 1

Meredith R. Brinkman
250 N Elizabeth St #11 • Fort Collins, CO 80521 • (270) 555-2745 • csuram@msn.com

EDUCATION
Bachelor of Science, Business Administration; Double Major: Organizational Management and Accounting
GPA 3.16 University of Colorado at Boulder, Boulder, CO Graduation: May, 2009

Foreign Study Spring 2007 Universidad de Santiago, Santiago, Chile

- Courses incorporated viewing world issues from US and Chilean perspectives
- One month of intensive travel to seven countries following semester of study

PROFESSIONAL PROFILE
- Unique combination of leadership, communication and business skills
- Successfully managed 5 project teams simultaneously with 20 hrs work/week
- Ability to solve complex business issues through modeling and cost methodologies
- Demonstrated proficiency in cross-cultural communications with diverse students
- Provided decisive, proactive operating leadership in numerous project situations
- Ability to quickly and effectively convey ideas and information in an influential manner

RELEVANT EXPERIENCE
Human Resources Intern, Level 3 Communications, Broomfield, CO 2007-present
- Assist Director of Human Resources Department in providing HR services to over 200 employees
- Benefits and Compensation administration and coordination of Recruitment activities

Resident Assistant, Colorado State University, Fort Collins, CO 2004-2006
- Communicated expectations and information about policies and behavior
- Resolved student conflicts and enforced the CSU and resident hall policies
- Spearheaded and designed programs to challenge and educate students
- Created a welcoming and safe environment for a diverse community
- Challenged to provide strong and decisive leadership – gained respect as a leader and peer

Accounts Payable Clerk, URS Greiner Woodward Clyde, Boston, MA 2006-2007
- Processed and input employee expense reports into CFMS Reflection Database
- Orchestrated due diligence reviews to maintain/reconcile checking accounts
- Assisted key check disbursement location with research and in locating back-up
- Streamlined data backlog through researched, organized to enhance record management

- Assisted in the creation of an agency-wide database
- Performed technical analysis of agency programs and communicated their status to USAID missions worldwide
- Attended USAID and State Department meetings concerning global environmental issues

**POINTS OF PRIDE**
- Rocky Mountain Leadership Conference – attended, presented, completed Leadership Success Certificate
Study Abroad Resume Sample 2

<table>
<thead>
<tr>
<th>Ashli Hernandez</th>
</tr>
</thead>
<tbody>
<tr>
<td>711 Windmill Drive ♦ Boulder, CO 80309 ♦ (970) 555-0022 ♦ <a href="mailto:camtheram@msn.com">camtheram@msn.com</a></td>
</tr>
</tbody>
</table>

**OBJECTIVE**
Seeking employment with an organization focused on watershed science utilizing interpersonal relationships and analytical skills

**EDUCATION**

<table>
<thead>
<tr>
<th>B.S. Biology, May 2007</th>
<th>A.S. Environmental Technology, May 2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minor: Spanish</td>
<td></td>
</tr>
<tr>
<td>University of Colorado at Boulder</td>
<td>Colorado Mountain College</td>
</tr>
<tr>
<td>Boulder, CO</td>
<td>Leadville, CO</td>
</tr>
</tbody>
</table>

**Study Abroad Participant**

*University of Kansas San José, Costa Rica*
Jan 2005-May 2005

Direct enrolled in a Costa Rican university and studied alongside Costa Rican students
Lived with a Costa Rican family

*Semester at Sea University of Virginia Institute For Shipboard Education*
Spring 2006

Attended a university program involving living on a ship for 3½ months and traveling to 12 countries
Courses were geared to provide the greatest understanding of the cultures visited

**RELATED FIELD and CULTURAL SKILLS**

*Cultural Skills*  ● Fluent spoken & written Spanish  ● Basic understanding of Chinese  ● Easily adapts to changing circumstances

*Hydrologic Techniques*  ● Water Balance  ● Discharge Measurements  ● Stream Classification  ● Floodplain Estimates

*Computer Knowledge*  ● GIS (ArcView 3.5)  ● Minitab Statistical Package  ● MS Word & WordPerfect  ● HEC-1 Modeling

**RELEVANT EXPERIENCE**

*Editorial Assistant*  Colorado Water Resources Research Institute  Fort Collins, CO
March 2006-present

- Write nomination for Colorado State University faculty for awards in hydrology
- Write articles for the bi-monthly newsletter

*Hydrologist (SCEP Position)*  USDA Forest Service  Bly, OR  May-July 2005

- Conducted water quality sampling to determine the cause of phosphorous loading into the Upper Klamath Lake in Klamath Falls, Oregon
- Attended a training course on stream assessments in Region 6
- Assisted the wildlife biologist locate Goshawk nests and GPS Aspen stands for elk habitat
- Educated school-aged children about water quality and conservation

**LEADERSHIP EXPERIENCE**

*President,* Student Chapter of the American Water Resources Association - January 2006-present

*Member,* Natural Resources College Council - January 2005-present
Resources for Building a Resume for an International Job Search

Check out the following online guides to learn how to conduct an international job search.

- CU-Boulder Career Services “Go International” website and tips on teaching, working and finding careers abroad:
  - [http://careerservices.colorado.edu/students/goInternational.aspx](http://careerservices.colorado.edu/students/goInternational.aspx)
  - [http://careerservices.colorado.edu/CommonFiles/PDFs/students/fastInternationalCareers.pdf](http://careerservices.colorado.edu/CommonFiles/PDFs/students/fastInternationalCareers.pdf)
  - [http://careerservices.colorado.edu/CommonFiles/PDFs/students/fastInternationalTeaching.pdf](http://careerservices.colorado.edu/CommonFiles/PDFs/students/fastInternationalTeaching.pdf)
  - [http://careerservices.colorado.edu/CommonFiles/PDFs/students/fastIntlWorkAbroad.pdf](http://careerservices.colorado.edu/CommonFiles/PDFs/students/fastIntlWorkAbroad.pdf)

- CU-Boulder Career Services’ “How to Find Work Abroad” handout: [http://careerservices.colorado.edu/CommonFiles/PDFs/students/fastIntlWorkAbroad.pdf](http://careerservices.colorado.edu/CommonFiles/PDFs/students/fastIntlWorkAbroad.pdf)

- International Quick Tips- [http://careerservices.colorado.edu/students/goInternational.aspx](http://careerservices.colorado.edu/students/goInternational.aspx)

- QuintEssential’s International Career Guide - [http://www.quintcareers.com/working_abroad_tutorial](http://www.quintcareers.com/working_abroad_tutorial)


- Transitions Abroad - [www.transitionsabroad.com](http://www.transitionsabroad.com)


Interview Like a Pro

These interviews are based on the premise that your recent, relevant past performance is the best predictor of future performance in similar circumstances. Interviewers seek specific examples to get as detailed an understanding as they can about the way candidates have responded in similar situations and challenges. They are looking for proof that you can demonstrate the desired capabilities in the real world.

There is a three-step process to answering these questions:

- **Situation:** Describe a challenge you faced similar to the example posed by the interviewer.
- **Action:** Explain the actions that you took to resolve the situation.
- **Results/Outcome:** Detail the beneficial and positive outcomes that came from your initiatives.

We recommend that you take a look at the CU-Boulder Career Services Interviewing Tips & Information here: [http://careerservices.colorado.edu/students/interviewTips.aspx](http://careerservices.colorado.edu/students/interviewTips.aspx).

Some prompts to start thinking about your experience: You want to interview well, but remember that employers may not ask you direct questions on how your study abroad experience makes you the best candidate for the position, so it is up to you to think of some good examples beforehand. Here are some question prompts to get you started thinking about how to work your study abroad experience into your interview:
• Describe a situation where you found yourself dealing with someone who didn't like you. How did you handle it?
• Tell me about a time when you had to think on your feet to come to a decision quickly.
• What are some skills/outcomes you gained while abroad?
• Where did you study abroad? What did you study? For how long? What was your living situation?
• What are the top three lessons you learned?
• How did the experience change your life?
• What leadership opportunities did you have?
• Tell me about your volunteer and work experience while abroad.
• In what ways are you more adaptable, open-minded and observant?
• How can you spot cultural differences and modify your behavior to accommodate local norms?
• What language skills did you gain while abroad?

**Stepping Stones of Experience:**
**How to Find an International Job**

Most careers these days can easily include an international focus or international opportunities. For example, if you are interested in health and medicine, you could volunteer or work with a number of organizations that run public health projects abroad. If you are interested in being a teacher, look into teacher exchanges or teaching jobs abroad.

Many job search engines will have international postings. The internet is also a great way to find opportunities, albeit sometimes overwhelming. Google the field you’re interested in plus the word abroad or international…or better yet, the specific area where you want to be. Here are a few websites that might be helpful:

- [http://www.jobsatcu.com](http://www.jobsatcu.com) – For jobs at the University of Colorado
- [http://www.goabroad.com](http://www.goabroad.com)
- [http://workabroad.monster.com](http://workabroad.monster.com)

CU-Boulder Career Services has a great set of links and resources for those interested in taking their career to the international level. See “Go International” for more information.

Also, be sure to check out the CU-Boulder Study Abroad Programs webpages for returnees. The main page is [http://studyabroad.colorado.edu/?go=returning](http://studyabroad.colorado.edu/?go=returning) and the link to Work Abroad resources is [http://studyabroad.colorado.edu/?go=GoingAbroadAgain](http://studyabroad.colorado.edu/?go=GoingAbroadAgain).

Study Abroad Programs also compiles a list of internationally themed activities, job postings and resources both at CU and around the country as well as abroad. Many open vacancies are posted to an email that is sent regularly during the academic year. To subscribe, send an email to AlumniSA@colorado.edu with a request to be on the Study Abroad Returnee weekly email.
Tips for Making Connections and Finding an International Career

➢ If you’re focused on an international job or field:
  • Conduct informational interviews with people who are employed in the field you want to work in – it helps to learn about the job, the field and ways to get a job. It also helps to make contacts in the field that could lead to jobs in the future.
  • Look for any professional organizations or conferences in the field.
  • Is there a professional website or listserv where job openings are posted?
  • Read journals and magazines addressing issues in the field – it helps you to know what’s going on, which can help you in job interviews.

➢ If you’re focused on a certain geographical region:
  • Work on your foreign language skills required for that region.
  • Look for any local organizations that are working on projects in that region – even if the focus isn’t your life-long career choice, having experience working on a project (or even being informed about the project) is helpful.
  • Read, research, and interview people – do everything you can to know as much as you can about the area. Make it your area of expertise.
  • Are there any immigrant groups or expatriate groups from that country/region in your local area? Is there any way to work with those groups?

➢ If your goal is to go abroad again and you’re open about where, how, when:
  • Spend a lot of time surfing the internet (don’t let yourself get overwhelmed – remember moderation and positive attitude.)
  • Make a point to create a network of contacts of:
    o Interesting people
    o Anyone with expertise in an area you’re interested in If you know what you want, tell the world and see if anyone can refer you to anyone else!
  • Keep building your experiences here so that your background experience and resume will help you take advantage of the opportunities you’re interested in.

➢ Get involved locally – look for organizations that address your interests:
  • Student clubs and organizations.
Volunteer or do internships with local organizations.

Talk to professors during office hours who have experiences in the fields or the area abroad you are interested in.

Get involved with international students or immigrants living in your area.

Write papers on your area(s) of interest.

Start networking through alumni networks – through your institution or study abroad program.

Continue or start to build foreign language skills.

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“I Want YOUR Job!” How to Find a Job in Study Abroad

Complied by Kathleen Barnebey, former NW Field Director
Institute for Study Abroad at Butler University

First things first:
1) Study abroad! More than once, in different countries, if possible.
2) Learn a second (or third) language.
3) Work as a peer advisor, work study student, or intern in your school’s study abroad or international programs office.

Tip: the University of Colorado Boulder’s Office of International Education hires Study Abroad Peer Advisors annually. For information on the position, including hiring, training, and position commitments, please see http://studyabroad.colorado.edu/?go=PeerAdvisor.

A BIG plus and strong recommendation:

Get your Master’s degree (optimally in international studies/relations or student/personnel administration, but those two little letters after your name are really all that counts). If possible, integrate an internship with the international programs office into your Master’s program.

Recommended software skills:
1) Learn all the Microsoft Office programs.
2) Learn to do design and layout in a desktop publishing program.
3) Learn how to design and maintain a website.
4) Learn how to use a database program.

Reality check: if you want to work in study abroad (besides having done all of the above), you need to:
1) Be flexible about what part of the country you’re willing to work in.
2) Start at the bottom.
3) Not have dreams of becoming rich.
4) Be proactive and send in your resume to organizations you think you’d like to work for (do your research first!) even if they haven’t posted a job – there’s lots of turnover in the field.

**If you want to become a “Road Warrior”** (e.g., traveling recruiter), optimally, you need to:
1) Love airports and being in airplanes.
2) Like to drive.
3) Like spending time alone.
4) Love staying in hotels.
5) Preferably, be single, and not be in a committed relationship.
6) Not be a pet owner.
7) Not have a garden or houseplants (unless someone else can take care of them for you).

**What other types of jobs are available in study abroad?** Here are just a few examples:
1) Program coordinator/advisor/director
2) Overseas resident director
3) Webmaster
4) Database manager
5) Marketing or external relations manager/director
6) Academic director
7) Credit transfer evaluator
8) Budget manager/director

*In many smaller study abroad offices, one person is often responsible for ALL of the above!*  

**Networking/job searching tips:**
1) Get involved with NAFSA: Association of International Educators (for job directory, conferences, and general info about international education). [www.nafsa.org](http://www.nafsa.org)
2) For job postings, sign up for SECUSS-L by going to: [http://www.nafsa.org](http://www.nafsa.org). Then choose “Knowledge Community Networks and Resources” on the right-hand side. Then choose “Education Abroad”, then “Developing and Managing Programs Abroad Network”. Click on the folder, “Discussion Forums”. Go to the “SECUSS-L e-mail listserv” and follow the directions (it’s important to read all the information so that you appear professional when you post to the listserv.)
3) Tell your study abroad director or advisor that you’re interested in working in the field. (Study abroad is a very well-connected field; many advisors know other study abroad people all across the country and are familiar with many other study abroad offices, organizations, and programs.)
4) If you’re not already familiar with Peterson’s Guide (or www.petersons.com), Academic Year Abroad (published by IIE), www.studyabroad.com, or www.goabroad.com, you should check them out to get a handle on how many different study abroad programs and organizations exist.

And finally, remember:

Study abroad is only one part of the International Education field, there are a host of universities/colleges/community colleges in this country who offer study abroad, as well as a great many “third-party providers” or “partner programs” to consider in your job search. If you have the right background and skills set, and are flexible about where you work, with some research and networking, chances are good that you’ll find a position in one of them.
Further Reading & Resources

- “Cross-Cultural Skills: Essential for Expatriate Success”
  http://chronicle.com/article/Cross-Cultural-Skills/-128782/

- CU-Boulder Study Abroad Programs Work Abroad Resources
  http://studyabroad.colorado.edu/?go=WorkAbroad

- “How to Sell Your Overseas Experience to Employers”
  http://www.transitionsabroad.com/publications/studyabroadmagazine/2006Fall/marketing_your_study_abroad.shtml

- “Maximizing the Career Development of Students Who Study Abroad”

- “Unpacking Your Study Abroad Experience: Critical Reflection for Workplace Competencies”

- “Working Globally” – by the Wall Street Journal

Good Luck!